

**Greater Binghamton Airport
Airport Advisory Board
February Minutes**

February 8, 2023

Call to Order 6:01 PM

In Attendance: Diana Labelle, Per Strombaug, Terry Hebbard and Chris Pelto.
Quorum not met.

Discussion on Acceptance of Meeting Minutes and Briefings

January Meeting Minutes Acceptance: Unable to accept minutes due to Quorum not being met.

Board Organizational Business

Open officer positions of Secretary
Open positions and suggestions for members

Special Reports – Projects – Activities:

✈ **Air Service Updates**

- Avelo
 - *Enplanements – November 65%, December 66%, January 67% (as of 1/25)*
 - *February 66%, March 49% (as of 1/25)*
 - *Performance – Little to no delays. We've seen our route revenue grow each month. We're still in the middle to bottom third for route health, but we're climbing.*
 - *Future Routes – RSW/TPA are still in the picture. Timing would be Q3-4 of 2023 depending on plane availability and slots*
- Delta
 - *LGA not doing great yet. Flights started January 10th. 2 flights a day on a CRJ-900*
 - *Helping their team out on a few flights with personnel and with our Deice truck*
 - *Enplanements - 26% load factor*
- Future Prospects/ Airline or destination targets
 - *We will still be utilizing the SCASD to get another route to the DC area*
 - *Fort Myers or another Florida location with Avelo in the summer or fall if our current service continues to do well.*
 - *Routes conference in March*

✈ Projects, Grants, and Solicitations

- Upstate Airport Revitalization Competition Grant “Terminal Rehabilitation and CBP Building project”
 - *Design is underway*
 - *Laser scanning the terminal this week*
 - *Should have some renders or design information to share with you next month*
 - *Bid package anticipations –May, July, September for the packages. May being the long lead times like Jetbridges, HVAC, etc. July for exterior and foundational work. September for the interior work.*
 - *Cost and schedule are being independently evaluated and we will have this information to review early next month*
 - *Public communication plan is being formulated*
 - *Parking project is a sub project*
 - *Design is underway. Just executed the agreements this month. Should be ahead of the Terminal Rehab project*
 - *CBP is a sub project*
 - *Building Demolition Bid being prepared. Hopefully out at the end of the month/ early March. Demo expected in April*
 - *Working through the design – Code review items for sprinklers based on building size. Lots of interesting additions for these building requirements (Bird Room)*
 - *Attached drawing draft*
- *AvGas Self-serve Fuel Farm – Project is 95% complete. We can't seem to get over that last hump as there have been several items that have become difficult such as a phone line.*
- *Taxiway A Design 70% complete. Construction moved to 2024. Applied for discretionary supplemental funding on 1/30/2023.*
- *EMAS Design 70% complete; block procurement and construction for 2023. Applied for discretionary supplemental funding on 1/30/2023.*

✈ Miscellaneous

- **Vending review**
- **Contracts review (ATM, TSA, NOAA)**
- **Year end cleanup for our budget and all the reporting items**
- **Rotary Tour restart if possible**

Discussions: *Diana inquired why there are no flight from LGA to west coast, Mark Explained that was not yet an option with Delta and that Avelo does not have routes east to west. Diana also inquired about Avelo Enplanement Reports and Mark let her know that we were still waiting on them. Mark also*

explained what Route Health was: Performance, Revenue and Enplanements all contribute to Route Health.

Chris Pelto inquired as to whether McFarland & Johnson were doing work for the Airport, Mark affirmed this with some explanation as to the scope of work being provided. Chris also inquired as to whether the electric gear was being freed up or moved. Mark explained that the Airport may be willing to have someone take the extra wiring gear.

Question regarding Solar Farm were addressed by Mark stating that it passed Legislature in November.

Adjournment:6:42 PM

Motion to adjourn by: Terry Hebbard

Seconded by: Chris Pelto

All attending in favor of adjournment.

Airport Advisory Board Meeting Attachments:

Page 1 – Agenda

Page 2 – Delta Enplanements

Page 3 – CBP draft drawing

Page 4 – January Meeting Minutes

Page 5 – January Meeting Minutes

Page 6 – January Meeting Minutes